

University Committee on Women Faculty and Students

Meeting Minutes for April 2, 2014/Room 500 Main Building, 11 a.m.

Members present: Laura Carlson (chair), Kevin Barry, Kathy Brickley, Kasey Buckles, Aedin Clements, Paulette Curtis, Christine Caron Gebhardt, Karen Hooge, Sharon Keane, Mary Ann McDowell, Catherine Perry, Mirella Riley, Katherine Spiess, MacKenzie Warren

Members excused: Nicole Garnet, Catherine Pieronek, Ava Preacher, Heather Rakoczy Russell, Samantha Salden, Sarah Wake, Pamela Wojcik, Grace Xing

Members absent: Monica Daegele, Wendy Hatch, Bill Stackman, Rebecca Winger

1. **Minutes of the meeting of March 5, 2014:** Approved

2. Announcements and Updates

(a) Box account set up for all committee members to access materials of interest

Shared book: *Forget a Mentor, Find a Sponsor*.

Mentioned and shared a few articles—all uploaded to the ND Box account.

(b) Kevin Dreyer and Maria McKenna have been identified to participate in SEED program training.

(c) Last Forum event is tomorrow: Women in the Life of the Church.

(d) Kasey Buckles, chair of recently formed Working Group on adapting staff initiatives on leadership and mentoring to faculty

Two objectives:

- Whether HR leadership model can be applied to faculty
- Define goals of what talent review process may mean for faculty

Plan to take a look at what already exists, and will meet again as a subcommittee before end of semester.

3. Discussion: Provost's Distinguished Women Lecturers Program

An informal poll of various University lecture series reflects poor participation by women lecturers.

The Institute for Scholarship in the Liberal Arts administers the Provost Distinguished Women Lecturers Program—“designed to bring distinguished women visitors to campus to interact with faculty, students and administrators. It is expected that distinguished visitors will be present in a department for a period of four to six days, either in one visit or a series of visits.” It offers \$7,000 funding/year.

<http://isla.nd.edu/conference-support/awards/>

Speaker history provided by ISLA only goes back to 2003, but there is sense that the series’ history is longer.

Ideas generated and plans formulated on various fronts:

- Reimagine current Provost Distinguished Lecture Series
 - Consider new name: legendary ND female; Inaugural class of women
 - Increase funding amount to attract higher profile/more recognizable speakers
 - Consider having UCWFS involved in administration of funding/sponsoring
- Create award for most inclusive lecture series on campus
 - Recognize reach and impact
 - Incentive for sponsoring units
 - Explore appropriate venue for award presentation. President’s Dinner suggested.
- Create awareness with existing series organizers to ensure women are deliberately considered.
 - UCWFS may be able to assist with challenges: Best practices.
 - Committee members agreed to have one-on-one conversations with organizers to create awareness; understand challenges and needs.

Action Items:

- Match series to organizers. Identify organizers, purpose, history, audience. Compile this info and distribute to committee for follow up.
- List of series that we are agreeing on needs to be compiled (All asked to submit series’ names to Laura)