

UNIVERSITY COMMITTEE ON WOMEN FACULTY AND STUDENTS

November 29, 2016

10:00 a.m. – 11:00 a.m.

Gold Room – LaFortune Student Center

University of Notre Dame

**Voting Members present:** Tom Anderson; Amy Barrett; Rebecca Blais; Aimee Buccellato; Laura Carlson; Mary Celeste Kearney; Ian Kuijt; Nicole McNeil; Monica Moore; Ann Tenbrunsel

**Observers present:** Kathy Brickley; Kerry Meyers; Karrah Miller; Ava Preacher; Demetra Schoenig; Pamela Nolan Young

**Guests present:** Mark McKenna

**Voting Members excused or absent:** Elly Brenner; Alexandra Eisele; Ruilan Guo; Sandra Gustafson; Shireen Jayman; Kathie Newman; Aastha Nigam

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Laura opened the meeting at 10:05.

**Updates from the Office for Academic Diversity and Inclusion:** Pamela Nolan Young described recent training sessions she had designed and delivered through the Kaneb Center for Teaching and Learning and Notre Dame Research.

**Provost Fellow Project:** Laura introduced Mark McKenna, Professor of Law, who is serving in the Provost Office as a Fellow in 2016-2017. Mark described his project which is related to representation on University committees. He is in the process gathering information about the current slates of committees, and listening to ideas from across campus about what tactics might be helpful as part of a strategy to foster diverse representation on University committees. Mark invited comments, and a discussion ensued.

**Provost's Distinguished Lecturer Program:** Laura shared contextual information about the history of the Provost's Distinguished Lecturer Program and opened up discussion on how this series might be organized in the future. Taking these comments into account, a proposal will be written to be vetted by the committee that proposes a new structure, and provides guidelines for proposals related selecting speakers; deadlines; funding criteria; funding levels; communications requirements; target audiences; additional sources of funding for the proposed event.

**Approval of Minutes:** The minutes of September 21, 2016 and October 25, 2016 were approved by voice vote.

There being no further business, the meeting adjourned at 11:00 a.m.