

**UNIVERSITY OF NOTRE DAME  
MEETING OF THE ACADEMIC COUNCIL  
SEPTEMBER 18, 2003**

**Members Present:** Rev. Edward Malloy, C.S.C., Nathan Hatch, Carol Ann Mooney, Maura Ryan, Jeffrey Kantor, Eileen Kolman, Patricia O'Hara, Mark Roche, Jennifer Younger, John Robinson, Jay Brandenberger, Seth Brown, Nasir Ghiaseddin, Kate Schlosser, Patricia Maurice, Carol Tanner, Susan Blum, Neil Delaney, Vittorio Hosle, Joseph Buttigieg, Mary Rose D'Angelo, Olivia Remie Constable, Christian Moevs, Carolyn Nordstrom, Mitchell Wayne, Steven Buechler, Hope Hollocher, Panos Antsaklis, Mihir Sen, Thomas Frecka, Teresa Phelps, Dino Marcantonio, J. Douglas Archer, Ava Preacher, Kenneth DeBoer, Meghan McCabe, Willa Qian, Nicole Wykoff, Tim Dale, Angela Colmenero

**Members Absent:** Thomas Noble

**Members Excused:** John Affleck-Graves, Rev. Mark Poorman, C.S.C., Frank Incropera, Joseph Marino, Carolyn Woo, Michael Lykoudis, Paula Higgins, Robert Bretz

**Observers Present:** Mary Hendriksen, Capt. James Shelton

**Observers Absent:** Dennis Moore

**Observers Excused:** Harold Pace, Daniel Saracino, Kevin Barry

The Reverend Edward Malloy, CSC, called the meeting to order at 4:40 p.m. Prof. Hatch offered a prayer.

**1. Approval of the minutes of April 8 and April 23, 2003.** After a clarification to the minutes of April 23, 2003, both sets of minutes were approved.

**2. Committee break-out sections.** Prof. Mooney explained that the purpose of today's meeting is for the members of the four Academic Council committees to establish their agendas for the year. Thus, members of the three standing committees (Undergraduate, Graduate Affairs, and Faculty Affairs) and the new committee on "Committees" (charged with examining the committee structure of the Academic Council, particularly with regard to the role of the Graduate Studies Committee) met for two hours to decide the issues each will take up this coming academic year.

**3. Committee reports.** The members of the Academic Council then gathered to give committee reports:

**(a) Undergraduate Studies Committee.** Prof. Preacher, chair, said that the Undergraduate Studies Committee had one item remaining from last year: a resolution on classroom management. It will be submitted to the Executive Committee and presented to the full Council at its October meeting.

Other agenda items she named for the committee this year are: publication of Teacher Course Evaluations (TCEs) or providing this kind of course information to students in some other way; honors tracks in all colleges at the University; distance learning, particularly distance learning courses for transfer students; the issue of Advanced Placement credit at Notre Dame; and minor language changes in the Honor Code to resolve some difficulties.

**(b) Graduate Affairs.** Ms. Schlosser reported that Prof. Marino had been elected chair of the committee. She said that committee members agreed to take up the following issues this year: collaborating with the Graduate Studies Committee relative to the Graduate Council; health insurance for graduate students; amendments to the graduate students' handbook; gender and ethnic diversity in Notre Dame's graduate programs; and research and computing issues that affect graduate students.

**(c) Faculty Affairs.** Prof. Nordstrom, chair, reported that the following issues would be taken up by the committee this year: new procedures governing the sanctioning of faculty members; grievance procedures; salary equity; clarification of the Academic Articles provisions governing faculty elections; reconfiguration of the University Committee on Computing and Information Services; insurance for adjunct faculty; the title of the head of the School of Architecture; and nondepartmental appointments at the senior level.

One additional issue is that of TCEs. Prof. Nordstrom said she understands that a proposal is coming from Student Government on this issue. Some committee members have suggested that because evaluation of teaching impacts promotion, perhaps a subcommittee with membership from both the graduate and undergraduate committees and the faculty affairs committee would be appropriate. The committee will forward a proposal to the Executive Committee on this subject.

Finally, Prof. Nordstrom said that committee members had voted against presenting a proposal to make both Labor Day and Presidents' Day holidays for faculty and students. In the case of Labor Day, one of the reasons articulated for voting against bringing the proposal forward was members' feeling that it is not in the best interests of students to begin the academic year with a three-day weekend.

**(d) Committees.** Prof. Robinson, chair, explained that the charge of his committee is to examine the current committee structure of the Academic Council and decide if restructuring is in order. Committee members will first do some information gathering, internally and externally, and then formulate their proposals. A major issue will be

whether the structure of the Academic Council itself should remain untouched, or, if in the process of redesigning the committees, the Council itself should be redesigned.

There being no further business, Fr. Malloy adjourned the meeting at 8:00 p.m.

Respectfully submitted,

Carol Ann Mooney